

“Meet Your Teacher Day” Directions/Information
Thursday, August 4, 2011
1:00 – 4:00 pm

NOTE: 6th grade students from Peachtree, Simpson, and Stripling Elementary and returning 7th and 8th graders are already registered and should report to their assigned homerooms. Students new to Pinckneyville Middle who have not previously registered should report to the Media Center.

1. **First**, report to your child’s homeroom class. Be sure to complete the following items.
 - a. Greet your child’s homeroom teacher, and receive the Student Information Sheet from your teacher.
 - b. Please verify or correct the critical student information on this form, and return it to the homeroom teacher prior to leaving.
 - c. Pick up an information packet to take home, and review the information with your student prior to the start of school.
 - d. Greet your child’s other team teachers. The teachers will provide you and your child with information specific to your child’s team (locker information, general team information, etc.)

2. **Second**, report to the team information table that will be located in the hallway close to your student’s team of teachers. For those of you who have not had an opportunity to complete **online orientation** (which includes viewing and completing documents required for the first day of school and provides the option of making fee/contribution payments online), staff members will guide you to computer labs. Also, PTSA representatives will be stationed at these tables to receive your completed PTSA contribution forms and volunteer forms. *(Note: School personnel and PTSA volunteers stationed at the team tables will only be able to receive checks. If you have cash, you will need to go to the cafeteria where personnel will be available to receive your contribution.)*

3. Report to the cafeteria for the following items/information (if needed):
 - a. The clinic worker will have a station for receiving medications or answering questions.
 - b. Lunchroom workers will be available to answer questions and to receive deposits for your child’s lunchroom account.
 - c. All cash transactions for school or PTSA contribution forms will be handled at designated tables.
 - d. Transportation personnel will be available to answer questions. Bus route information will also be posted throughout the building.
 - e. Bike rider registration
 - f. Parent Portal Information
 - g. School book store
 - h. Spirit wear
 - i. YMCA information

4. School maps and bus route information will be posted throughout the building. Volunteers and school personnel will also be available in the hallways to distribute maps and to assist you in any way.